

**PLEASE RETURN TO LOCKED MAIL BOX AT UNIT 337 NORTH GATE TERRACE OR
EMAIL northgateterrace337@gmail.com**

Northgate Terrace Condominium Corporation
Box 71038, 9308 – 137 Ave
Edmonton, Alberta T5E 6C2
(780) 988-3539 or email: northgateterrace337@gmail.com

TO: ALL OWNERS

From: Northgate Terrace Condominium Corporation
RE: UPDATE FOR ANY CHANGES TO INFORMATION

As is necessary for compliance with the Condominium Property Act and the Northgate Terrace Condominium Bylaws, you are required to notify the condominium association of any changes to your unit (eg. change in tenants) or to your vehicles. This is to update records and provide operational and emergency information.

The corporation requires that you complete the form below and return it to the Corporation mailbox at unit 337, the PO box address above, or send by emails. This information is for condominium corporation use only and will be kept confidential.

Unit:

Name: _____

Home Phone Number _____ **Work Phone Number** _____ email address:

Do you occupy your unit? _____ **Yes** _____ **No** (If no, please file in the name of the tenant that occupies your unit)

Tenant Name: _____

Home Phone Number _____ **Work Phone Number** _____

How many people occupy your unit _____ **Adults** _____ **Children**

In the event of an emergency, whom should we contact?

Name: _____ **Address** _____

Phone: _____

Vehicle Information:

	Vehicle #1	Vehicle#2	Vehicle#3
Make/Model	_____	_____	_____
Color	_____	_____	_____
License No	_____	_____	_____

Pet Information (if applicable)

Do you have pets? _____ **Yes** _____ **No**

How many: _____ **Dogs** _____ **Cats** _____ (Others please list)

Type and Color: _____